

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
E-Mail: BC_County_Board@co.brown.wi.us
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that
the following meetings will be held**

**THE WEEK OF
October 24-28, 2016**

MONDAY, OCTOBER 24, 2016

- | | | |
|----------|---|---|
| *3:00 pm | Children With Disabilities Education Board – <i>Special Meeting</i> | Syble Hopp School
755 Scheuring Road |
| *5:30 pm | Executive Committee – <i>Budget Meeting</i> | Room 200, Northern Building
305 E. Walnut Street |

TUESDAY, OCTOBER 25, 2016
(No Meetings)

WEDNESDAY, OCTOBER 26, 2016

- | | | |
|-----------|---|--|
| *10:00 am | Public Safety Communications Advisory Board | 2 nd Floor, Brown County PSC
3028 Curry Lane |
| *3:30 pm | Professional Football Stadium District | MVP Box 4013, Lambeau Field
1265 Lombardi Avenue |

THURSDAY, OCTOBER 27, 2016

- | | | |
|----------|---|---|
| *8:30 am | Aging & Disability Resource Center Board of Directors | Options for Independent Living
555 Country Club Road |
|----------|---|---|

FRIDAY, OCTOBER 28, 2016
(No Meetings)

Pursuant to Section 19.84, notice is hereby given to the public:

BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD AGENDA
Special Meeting Monday, October 24, 2016 – 3:00 PM
Syble Hopp School-Revised

1. Call to Order - 3:00 pm.
2. Action Item: Approval of October 13, 2016 Board Minutes
3. Action Item: Approval of Agenda
4. Action Item: Resignation
5. Executive Session: The Board will move to executive session as allowed by Wisconsin stats 19.85 (1)(c)(f)(i) for the purpose of personnel issues and adjourn from Executive session.
6. Action Item: Interim Administrator
7. Adjournment

"Any person wishing to attend who, because of disability requires special accommodation should; contact Syble Hopp School at 920.336.5754 by 3:00 p.m. on Friday, October 21, 2016 so arrangements can be made."

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EXECUTIVE COMMITTEE

Tom Lund, Chairman,
Patrick Moynihan, Jr., Vice-Chairman
Patrick Buckley, Bernie Erickson, Erik Hoyer,
Richard Schadewald, John Van Dyck

EXECUTIVE COMMITTEE
Monday, October 24, 2016
5:30 p.m.
Room 200, Northern Building
305 E. Walnut Street

**** Please Bring Budget Book ****

**** PLEASE NOTE DATE ****

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of October 10, 2016 & Special Executive Committee October 19, 2016.

BUDGET REVIEW

Comments from the Public – Budgetary Items

Communications

1. Communication from Supervisor De Wane re: To look at funding the D.A.R.E. program for one year, while they get their much needed program back on the ground. *September Motion: To refer to the Executive Committee budget meeting.*

Non-divisional Budgets

2. County Executive – Review of 2017 department budget.
3. Board of Supervisors - Review of 2017 department budget.
4. Capital Projects.
 - a) Recommendation from PD&T to Executive Committee to increase bonding in an addition of \$2,046,710 to the Courthouse Dome Project which will increase the levy 2017 by \$3,228.
 - b) Recommendation from PD&T to Executive Committee to add to the Capital Projects bonding budget \$800,000 for architectural engineering of the STEM Innovation Center.
5. Debt Service.
6. Special Taxes and Revenue.

Resolutions, Ordinances

7. Resolution Approving New or Changes to Existing Employee Benefits during the 2017 Budget Process.
8. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Child Support* Table of Organization and the *Corporation Counsel* Table of Organization.
9. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Human Resources* Table of Organization.
10. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Technology Services* Table of Organization.

11. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Medical Examiner Table of Organization*.
12. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Brown County Library Table of Organization*.
13. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *NEW Zoo Table of Organization*.
14. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Zoo and Park Management Table of Organization*.
15. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Health Department and Human Services Department Table of Organization*.
16. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Human Services – Community Programs Table of Organization*.
17. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Airport Table of Organization*.
18. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Planning and Land Services Table of Organization*.
19. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Port and Resource Recovery Department Table of Organization*.
20. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Public Works Table of Organization*.
21. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Public Works Table of Organization Changing the Allocation of Costs for Certain Positions*.
22. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Public Works – Facility Management Table of Organization*.
23. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Public Works Table of Organization*.
24. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Register of Deeds Table of Organization*.
25. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *U.W. Extension Table of Organization*.
26. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Public Safety Communications Table of Organization*.
27. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Sheriff's Department Table of Organization*.

NON-BUDGET REVIEW

Comments from the Public – Non-Budgetary Items

Communications

28. Communication from Supervisor Erickson re: Request consideration of increasing the daily fee for use of jail by municipalities on civil forfeiture bench warrants from \$40.00 per day to \$200.00 per day. Issue is use of jail for collection of fines – jail overcrowding – cost to house. *Referred from October County Board.*

Reports

29. County Executive Report.
30. Human Resources Report.

Resolutions/Ordinances

31. Ordinance to Amend Sections 4.49 and 4.57 of the Brown County Code of Ordinances Entitled, Respectively, as "Extra Pay" and "Policy". *Held for 30 days.*
32. Ordinance to Amend Section 4.57 of the Brown County Code of Ordinances Entitled "Policy". *Referred to Exec from October County Board.*

Other

33. Such other matters as authorized by law.
34. Adjourn.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Chief Eric Dunning – Ashwaubenon PubSaf
Chief Dennis Rubin – DP Fire/Rescue
Chief David Litton – Green Bay Metro FD
Chief Rich VanBoxtel – Oneida PD
Chief Greg Deike – Wrightstown PD

Sheriff John Gossage – BC Sheriff
Chief Derek Beiderwieden – DePere PD
Chief Randy Bani – Hobart/Lawrence PD
Chief Mark Hendzel – Pulaski PD

Director Larry Ullmer – County Rescue
Chief Andrew Smith – Green Bay PD
Chief Kurt Minten – Lawrence FD
Chief Tom Kujawa – UW-Green Bay PD

MEETING NOTICE AND AGENDA

Revised

A meeting of the Brown County Public Safety Communications Advisory Board has been set for
Wednesday, October 26th, 2016 at 10:00 a.m.
Brown County PSC – 3028 Curry Lane, 2nd Floor

- I. Call to Order
- II. Roll Call
- III. Approval of the Agenda
- IV. Approval of the Minutes from:
 - July 27, 2016
- V. Communications Center Update
- VI. Phone/CAD Upgrades
- VII. Standardized Operating Procedures
- VIII. Dispatch Users Group (DUG) Update
- IX. ME Talkgroup Usage Request
- X. Roundtable
- XI. Other Matters
- XII. Next Meeting: January 25, 2017 at 10:00 a.m. – PSC Gulbrand Training Room
- XIII. Adjourn

Cullen Peltier - Director
Public Safety Communications

Any person wishing to attend whom, because of disability requires special accommodations should contact Brown County Public Safety Communications Department at (920) 391-7400, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Public Safety Advisory Board may be taken on any of the items, which are described or listed on the agenda.

**GREEN BAY/BROWN COUNTY
PROFESSIONAL FOOTBALL STADIUM DISTRICT
AGENDA**

WEDNESDAY, OCTOBER 26, 2016

3:30 P.M.

1265 LOMBARDI AVENUE
LAMBEAU FIELD – MVP BOX 4013

1. Call the Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve/Modify Agenda
5. Request for Approval of the Minutes – September 28, 2016
6. Communications:
 - A. October 14, 2016 USA Today Network Article “15 Projects Make Stadium Tax Cut”
 - B. Late Communications (if any)
7. Sigma Presentation
8. Special Events & Economic Development Fund Update and/or Action:
 - A. Detail of Special Events and Economic Development Fund
 - B. Grant Updates:
 - October 17, 2016 Email from Matt Kriese RE: Follow-up on Brown County Fairgrounds Master Plan Grant
 - October 18, 2016 Email from Toni Burnett RE: Children’s Museum
 - C. Future Bowl Event
9. At the option of the Board, convene into closed session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes for purposes of deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to-wit, negotiation strategy regarding possible support of a bowl event through District Special Events and Economic Development Fund and/or Ticket Tax.
 - Return to Open Session for Possible Action on Item 8C
10. September 2016 Financial Report
11. Director’s Report

Any person wishing to attend who, because of a disability, requires special accommodations should contact Diane Roskom at (920) 965-6997 so arrangements can be made.

**GREEN BAY/BROWN COUNTY
PROFESSIONAL FOOTBALL STADIUM DISTRICT
AGENDA**

WEDNESDAY, OCTOBER 26, 2016

Page 2

12. Employment/Consulting Services
 - Convene into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes for purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to-wit: employment and consulting services.
 - Return to Open Session
 - Consideration of Action, If Any, Regarding Closed Session Discussion
13. Other Matters Authorized by Law (if any)
14. Motion to Adjourn

AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD OF DIRECTOR'S MEETING

Thursday, October 27, 2016

Board Meeting 8:30 a.m.

**Options for Independent Living
555 Country Club Rd, Green Bay WI 54313**

AGENDA

Time	Agenda Item	Hand out	Action Required
8:30	1. Pledge of Allegiance		
8:32	2. Introductions		
8:35	3. Adoption of Agenda	Yes	Yes
8:37	4. Approval of the minutes of regular meeting of September 22, 2016	Yes	Yes
8:40	5. Comments from the public <ul style="list-style-type: none"> • Must be limited to items not on the agenda • State name and address for the record • Comments will be limited to five minutes • The Board's role is to listen and not discuss comments or take action on those comments at this meeting 		
8:42	6. Finance Report <ul style="list-style-type: none"> a. Review and approval of September 2016 Finance Report b. Review and approval of Restricted Donations 	Yes Yes	Yes Yes
8:50	7. Nutrition & Volunteer Reports – Sandy Groeschel		
9:30	8. Directors Report <ul style="list-style-type: none"> a. ADRC 2016 Contract Proposed Changes b. Customer Service review Analytic Insights c. Approval of New Front and South Doors d. Grounded Café Leader Position e. Add/Remove Positions in HDM Program <ul style="list-style-type: none"> i. Add Driver Position ii. Remove Co-Coordinator 	Yes Yes Yes Yes Yes	 Yes Yes Yes Yes
10:20	9. Legislative Updates		
10:22	10. Announcements		
10:28	11. Next Meeting – December 10 th , 2016 ADRC		
10:30	12. Adjourn		Yes

Marvin Rucker, Chairperson
Aging & Disability Resource Center
of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.



OCTOBER 2016

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	Public Safety 4:30pm (Tour 4pm) Budget Meeting @ Courthouse	Admin Cmte 6:15 pm Budget Meeting	6	7	8
9	10	Exec Cmte 4:30 pm	11 Human Services 6pm Budget Meeting @ Library	12 Criminal Justice Coord. Board 8:00 am	14	15
16	17	Land Con 5:30 pm PD&T 5:45 pm Budget Meeting	18 Ed & Rec 4:00 pm Budget Meeting Veterans Rec. Subcmte 4:30 pm	19 Mental Health Ad Hoc 12:00 pm Special Exec 6:45 pm Board of Supervisors 7:00 pm	21	22
23	24	Executive Cmte 5:30pm Budget Meeting	25	26	27	28
30	31		1-Nov Board of Sup Budget Mtg 9:00 am	2-Nov *Tentative* Board of Sup 6:00pm	4-Nov	5-Nov



BROWN COUNTY COMMITTEE MINUTES

- **Human Services Board (October 13, 2016)**
- **Library Board (September 15, 2016)**
- **Public Safety Communications Advisory Board (July 27, 2016 – Draft)**

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, October 13, 2016 in Board Room A of the Sophie Beaumont Building-Human Services- 111 N. Jefferson Street Green Bay, WI

Present: Chairman Tom Lund
Carole Andrews, Craig Huxford, Jesse Brunette, Susan Hyland, Paula Laundrie,
JoAnn Grashberger

Excused: Bill Clancy, Aaron Linssen

Also

Present: Erik Pritzl, Executive Director
Nancy Fennema, Deputy Director
Luke Schubert, Hospital & Nursing Home Administrator
Eric Johnson, Finance Manager
Mark Lallensack, CTC Accountant

1. Call Meeting to Order:

The meeting was called to order by Chairman Lund at 5:15 pm.

2. Approve/Modify Agenda:

GRASCHBERGER / ANDREWS moved to approve the agenda.
The motion was passed unanimously.

3. Approve Minutes of September 9, 2016 Human Services Board Meeting:

HYLAND / HUXFORD moved to approve the minutes dated September 9, 2016.
The motion was passed unanimously.

4. Executive Director's Report:

Executive Director Pritzl had attached is report with the agenda packet. Pritzl stated that the budget meeting for the HS Committee held on October 11th was quick and efficient. Pritzl noted there were two changes to the proposed budget made by the HS Committee. The first change was to add \$40,000 for the Treatment Alternatives and Diversion programs (Treatment Courts) to support positions requested through a grant. The full grant amount was not awarded, and the positions would have to be reduced or eliminated without the additional funds. The second addition was \$25,000 for the Welcome Baby program that is in jeopardy of ending due to grant and funding reductions.

5. Presentation re: CTC Fiscal Services:

Finance Manager Eric Johnson and CTC Accountant Mark Lallensack gave a Power Point presentation to the board. The presentation was included in the agenda packet.

LINSEN / ANDREWS moved to receive and place on file.
Motion was carried unanimously.

6. Discussion re: Barbara Bauer Award.

Citizen Board Member Andrews had asked that this be on the agenda. We have not considered anyone recently and Andrews would like to initiative it again. We do not necessarily have to grant the award but we want nominations to be allowed. Kara Navin will email guidelines for the award out to the board.

7. CTC Administrator Report including NPC Monthly Report:

Schubert had sent the NPC Monthly Report in the agenda packet. He did pass out an Addendum (attached).

ANDREWS / HYLAND moved to receive and place on file.
Motion was carried unanimously.

8. Financial Report for Community Treatment Center and Community Programs:

A financial summary was included in the board agenda. Financial Manager Eric Johnson went through the numbers.

HUXFORD / LAUNDRIE moved to receive and place on file.
Motion was carried unanimously.

9. Statistical Reports:

Please refer to the packet which includes this information.

10. Approval for New Non-Continuous Provider & New Provider Contract:

Please refer to the packet which includes this information.

LAUNDRIE / ANDREWS moved to receive items 8 – 9 and place on file.
Motion was carried unanimously.

11. Other Matters:

Next Meeting: Thursday, November 10, 2016
5:15 p.m. – Community Treatment Center, Room 365

12. Adjourn Business Meeting:

LAUNDRIE / HYLAND moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:10 p.m.

Respectfully Submitted,

Kara Navin
Office Manager

NPC Monthly Report Addendum

Other Business Continued - There was a recent health inspection conducted at Bayshore Village skilled nursing facility in response to a self-reported event that we became aware of in which one of our resident's was served food that was contradictory to this resident's physician ordered diet. The resident subsequently passed away. DHS evaluated the case and issued us a deficiency: F0323 - - S/S: J: -- 483.25 (h) – Free of Accidents Hazards/Supervision/Devices.

The S/S: J citation was removed on 09/18/16 at the exit of the health inspection as it was determined the facility took necessary immediate action to educate and train staff and have appropriate policies, procedures, and ongoing training in place to demonstrate that other resident were not at imminent risk of harm or danger. DHS determined that this to be an isolated event. The immediate jeopardy citation initiated an Extended Survey on the facilities policies, procedures, and systems for prevention of accidents in other resident safety areas of operation. This Extended Survey was conducted by DHS on 09/26/16. DHS did not find any deficient practices from that health survey review.

An immediate jeopardy citation will subject Bayshore Village to the additional following CMS imposed penalties:

- A two-year restriction from conducting nurse aid training programs onsite, without obtaining a waiver.
- A civil monetary penalty imposed by CMS.
- An additional follow up health inspection on our meal delivery and other resident quality of care services.
- Discretionary Denial of Payment for new admissions, if substantial compliance is not achieved by 12/21/16.
- Termination of your participation in Medicare and Medicaid programming, if substantial compliance is not achieved by 03/26/17.

Bayshore Village Nursing Home is a CMS 5 Star Rated (out of a possible 5 star) skilled nursing facility. This rating is based on prior health inspection history, facility staffing ratios, and quality of care outcomes. Only the top 10 % of facilities in the nation are awarded this star rating. We are saddened by this isolated event, and we have and will continue to take action to prevent this type of accident from happening again.

Respectfully submitted by:

Luke Schubert, NHA: Hospital and Nursing Home Administrator

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

Brown County Library Board Meeting, **September 15, 2016 at 5:15 p.m.** at the **Brown County Central Library, 515 Pine Street, downtown Green Bay, WI**

PRESENT: MIKE AUBINGER, CHAD BIANCHI, MARISSA MELI, DAVID RUNNING, JOHN VAN DYCK, and JOHN VANDER LEEST

EXCUSED: NATHAN JESKE, BOB NIELSEN, and CHRISTOPHER WAGNER

ALSO PRESENT: Brian Simons, Lori, Denault, Sue Lagerman, and Emily Rogers (staff); Kevin Vonck (City of Green Bay Economic Development Director); and Russ Roland (Bay Lakes Realty)

CALL TO ORDER President Aubinger called the meeting to order at 5:25 p.m.

II. APPROVE AGENDA AND MINUTES

There were no changes to the agenda or minutes. **Motion** by Vander Leest, seconded by Bianchi, to approve the agenda and the August meeting minutes. **Motion carried.**

III. COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC None.

IV. INFORMATIONAL PRESENTATION BY RUSS ROLAND REGARDING AN EAST BRANCH LIBRARY EXPANSION OPTION Russ Roland addressed the board and presented information about the building where the East Branch is currently located. He represents the landlord and acts on her behalf. The building is a cement block construction with steel joist. It needs a roof (~\$60,000) and the parking lot needs to be finished – only half is done (~\$8,000). The suite has 14,700 sq. ft. Gnome Games (retailer) occupies the suite next to the library and there is a common wall between them. The building was constructed in 1968 or 1970 and sits on a one acre lot with 40 parking stalls.

Roland described options regarding the site and how he can assist. 1. Can negotiate a sale; 2. Can expedite a long-term lease. Simons noted that an investor could purchase the property, make improvements and, in turn, would become the new landlord. At present, rent is \$13.66 per sq. ft. and after improvements the payment would be recalculated at a market value per sq. ft. price. Roland's presentation was for informational purposes only.

V. OPEN SESSION: DISCUSSION AND POSSIBLE MOTION WITH ROLL CALL VOTE TO CONVENE IN CLOSED SESSION TO DISCUSS AND NEGOTIATE POSSIBLE FUTURE EAST BRANCH LIBRARY SITES **Motion** by Vander Leest, seconded by Van Dyck, to move into closed session at 5:40 p.m. Roll call vote: Aye: Vander Leest, Meli, Running, Van Dyck, Bianchi, and Aubinger. Nays: None. **Motion carried.**

CLOSED SESSION: PURSUANT TO WIS. STAT. § 19.85(1)(e), ANY MEETING OF A GOVERNMENT BODY MAY BE CONVENED IN CLOSED SESSION FOR PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE CLOSED SESSION. **Motion** by Van Dyck, seconded by Vander Leest to reconvene in open session at 6:15 p.m. **Motion carried.** Possible option for East Branch (Option 2)

VI. RECONVENE IN OPEN SESSION: DISCUSSION AND POSSIBLE ACTION REGARDING POSSIBLE FUTURE EAST BRANCH LIBRARY SITES. Regarding this possible Option #2, Simons noted we'll need design, shelving and furniture. This would total under \$400,000. He will approach the BCL Foundation for potential funding. Option #2 would offer about 25,000 sq. ft. Library has a plan for staff structure that wouldn't require additional staff. Vander Leest thinks it will be a battle with the County Board to agree to that much space. Van Dyck commented that there is no reason not to pursue if the square footage can be justified. If there are additional purposes for the size, that matters. Van Dyck expressed some concern that the Pulaski branch is not the first priority for the Library Board.

It was discussed that the County needs to look at total inventory of buildings and staff. The Library Board needs to come up with a salient plan. Running emphasized that the Library Board has to move on East due to timeline of the current lease and act in the best interest of library service. Vander Leest suggested that the County Board won't favor the proposed square footage or increased rent. Simons replied that 25,000 square feet is future-proofing that site for the population it serves. The Brown County Library Facilities Master Plan completed in May 2016, demonstrates a current need for 20,800 square feet for the population right now. Simons also stated, and Aubinger commented that the former De Pere facility was much smaller than the current East Branch location and it expanded in its current location to over 20,000 square feet and the Howard library went from 3,000 to 23,600 square

feet. Both expansions were roughly 15 years ago when the population were much smaller in those areas than they are today. Vander Leest stood by his opinion that County Board support would not reach the ¾ vote to make bonding.

Bianchi stated, that the facilities (HGA) study revealed the need for a regional-sized branch to serve the east side. The Library Board has to decide what is needed and then function under that decision. The plan serves as evidence of what is needed. Vander Leest is more inclined to focus on an East Branch in the 15,000 sq. foot range.

Motion by Van Dyck, seconded by Running, to size the East Branch appropriately as a regional-size branch per the Facilities Master Plan, not as an operational hub location. **Motion carried.** Vander Leest abstained.

Another option (Option 3) presented is the UW-Extension building. It doesn't suffice the library's needs in its present condition. Consideration should be given to what a renovation could do for this county-owned building. This option should be explored in further detail.

Running asked how the Library Board would acquire costs/estimates. HGA would do building assessments and could give cost estimates for design and ongoing operations. The Board needs outside input – the pluses and minuses.

Three viable options exist. **Motion** by Van Dyck, seconded by Running, to ask BCL Foundation to cover the cost of evaluating the three options presented. **Motion carried unanimously.**

The library has to let the East landlord know their intent by January 31, 2017. **Motion** by Van Dyck, seconded by Vander Leest, to recommend that Van Dyck and Simons negotiate an extension from landlord/developer of the East Branch lease and to suggest extending the other party's lease as well to keep options on the table. **Motion carried.**

VII. LIBRARY BUSINESS

A. Financial Manager's Report, Bills and Donations

There were no bills out of the ordinary. Money previously set aside for employees' payouts may be returned to the library's budget from the county. Vander Leest pointed out the need to understand operation costs for new building so there are not any surprises. Projections could be included with HGA assessment. **Motion** by Vander Leest, seconded by Bianchi, to approve the August 2016 financial report and August, 2016 Gifts, Grants and Donations as follows:

Brown County Library Gifts, Grants & Donations Report August 2016

Gifts & Donations

08/03/16	William Blackford	25.00	Local History & Genealogy
08/03/16	Green Bay Community Service Club	200.00	Children's Programming
08/03/16	James & Anita LeClair	100.00	Ashwaubenon Furniture
08/10/16	Friends of Brown County Library	172.99	Program Supplies
08/10/16	Joyce Huth	10.00	Ashwaubenon Furniture
08/17/16	Focus on Energy	670.00	Central Lighting
08/17/16	Branch Buddies of Brown County Library	750.01	Program Supplies
08/17/16	Friends of Brown County Library	6,651.44	Program Supplies
08/24/16	Shruthi Chandupatla	20.00	Ashwaubenon Furniture
08/24/16	Debra Christesen-Dworak - In Memory of John Bettinger	50.00	Library Improvements
08/24/16	Nancy Mattke	50.00	Ashwaubenon Furniture
08/24/16	Donald & Patricia Bunker	100.00	Ashwaubenon Furniture
08/31/16	Jeanine Krueger	25.00	Ashwaubenon Furniture
08/31/16	Barbara & Jack Devnew - In Memory of John Bettinger	50.00	Library Improvements
08/31/16	LeBrun Frye - In Memory of John Bettinger	100.00	Library Improvements
	Ashwaubenon	26.38	Donation Box
	Bookmobile	8.45	Donation Box
	East	62.84	Donation Box
	Weyers/Hilliard	134.91	Donation Box
	Central Circulation	21.74	Donation Box
	Kress	43.16	Donation Box
	Pulaski	7.60	Donation Box

Southwest	8.78	Donation Box
Wrightstown		Donation Box
Total Donations	\$ 9,288.30	

Federal & State Grants

8/31/2016	Nicolet Federated Library System	\$ 2,682.59	Collection Development
8/31/2016	Nicolet Federated Library System	2,083.33	Technology Grant
Total Grants		\$ 4,765.92	

Motion carried.

- B. Approve Child Safety Policy** Aubinger suggested running policy through Corp Counsel to determine any liability before approval. **Motion** by Van Dyck, seconded by Bianchi, to hold until October meeting. **Motion carried.**

VIII. FACILITIES REPORT

- A. Facilities Manager's Report** Central Library bathrooms are under construction. (2nd and 3rd floor); Ashwaubenon landscaping is done; and Weyers-Hilliard siding staining is complete.

- B. Discussion and Possible Action related to the former Printery Building in Pulaski** Van Dyck prefers to deal with East Branch first. A time frame isn't imminent. Community Development prefers to have building used as a colocation. The County would set aside \$300,000 to pay for one-time development cost if Pulaski could raise other \$365,000. Simons, Beyler and Doug Marsh (County Facilities) determined the \$665,000 number using cost estimators that were verified by Boldt. Contingencies, likely to be used, were built in. The Pulaski Branch would grow from 3,400 to 6,000 sq. ft. No additional staff or operational costs would be incurred. Furniture, shelving and design funding would be asked of through the BCL Foundation.

It is the feeling of the Board that if the county wants the printery option to happen, they should fund the renovation and the Library Board will accept it. Fundraising should be the responsibility of the Pulaski area. The Board believes their focus should be on East Branch and they should not be part of Pulaski project until the funding is secured, at which time the library can be a part of the design with an approved architect. The master plan indicates evaluating opportunity sites which Pulaski is (it is not a needs-based site like the East Branch). The library will operate the expanded Pulaski Branch if given to the library

Motion by Aubinger, seconded by Bianchi, to indicate to the County Board that it is the intention of the Library Board not to oppose the Pulaski option and that the Library Board is willing to discuss this option further once the necessary fundraising and financial goals are reached. **Motion carried.**

IX. PRESIDENT'S REPORT No report.

X. LIBRARY DIRECTOR'S REPORT Simons presented the budget additions priorities matrix. It reflects the additional \$60,000 approved by the Board Approved Budget, in addition to the \$43,000 for a contribution to the FF&E Reserve. Van Dyck questioned the marketing priority. Aubinger commented that if marketing dollars are used well and well placed then it is well worth it. Simons commented that the library is not marketing professionals and we would use this money to contract out a professional to get the biggest bang for our buck. Bianchi stated that he thought government would run more efficiently if it marketed itself better and was in favor of the request for funds for marketing.

Simons met with Mark Merrifield and there aren't any changes to the 2017 Resource Library Agreement. It should be ready for approval in October. This is mandated by the state.

Brown County's portion of the NFLS County Library Plans of Service needs to be developed. This plan defines how a library will meet the needs of its customers, specifically underserved customers (ex. small branches and Bookmobile). The County Board appoints a body representative of the county (this could be a subset from the Library Board). Once appointed, it takes 6-8 months to complete. Two public input sessions/hearings are required followed by approval by the Library Board, Ed & Rec, and finally the County Board.

The invitation to attend Mary Jane Herber's Archival Advocacy award presentation was reiterated.

XI. OLD BUSINESS

XII. SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

XIII. ADJOURNMENT

Motion by Vander Leest, seconded by Running, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 8:25 p.m.

NEXT REGULAR MEETING

October 20, 2016

Central Library

5:15 p.m.

Respectfully submitted,

Dr. Christopher Wagner, Library Board Secretary
Sue Lagerman, Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Chief Eric Dunning – Ashwaubenon PubSaf
Chief Dennis Rubin – DePere Fire/Rescue
Chief David Litton – Green Bay Metro PD
Chief Rich Vanboxtel – Onida PD
Chief – Wrightstown PD

Sheriff John Gossage – BC Sheriff
Chief Derek Beiderwieden – DePere PD
Chief Randy Bani – Hobart/Lawrence PD
Chief Mark Hendzel – Pulaski PD

Director Larry Ullmer – County Rescue
Chief Andrew Smith – Green Bay PD
Chief Kurt Minten – Lawrence PD
Chief Tom Kujawa – UW-Green Bay PD

A regular meeting was held on **July 27, 2016** at Brown County Public Safety Communications Building, 3028 Curry Lane, Green Bay, WI.

I. Call to Order

The meeting was called to order by Public Safety Communications Advisory Board Chair Chief Derek Biederwieden at 10:00 am.

II. Roll Call

Present:

Chief Derek Beiderwieden, Chair
Capt. Keith Deneys
Chief Eric Dunning
Capt. Paul Ebel
Sheriff John Gossage
Chief Mark Hendzel
Chief Larry Lancelle
Chief David Litton
Officer in Charge Heather Martin
Chief Rich VanBoxtel

Also Present:

Cullen Peltier, Brown County Public Safety
Jodi Meyer, Brown County Public Safety

III. Approval/Modification of the Meeting Agenda

A motion to approve the July 27, 2016 agenda was made by Sheriff Gossage and seconded by Chief VanBoxtel. Unanimously approved.

IV. Approval/Modification of the Minutes – May 11, 2016

A motion to approve the May 11, 2016 minutes was made by Chief Dunning and seconded by Sheriff Gossage. Unanimously approved.

V. Communications Center Update

Cullen quickly reviewed the budget with the board. Included with the budget is the 5-year strategic plan which is in the process of being updated for the department. A new goal in the 5-year strategic plan includes improving on the succession planning.

Interim Director of Emergency Management, Justin Steinbrinck, put his resignation with August 1, 2016 being his last day. A new Emergency Management Director was hired, Jared Preston, starting

the same day. Jared is from Murfreesboro, TN and will step into his new role of Director with an extensive background in the field. After Jared starts to get comfortable, the department will post the position for an Emergency Management Coordinator.

The Text 2 9-1-1 agreement has been successfully executed. Equipment is currently being installed and hoping to go live in November 2016.

VI. Phone/CAD Upgrades Update

The CAD Upgrade Project contract is finalized with signatures. An implementation meeting is the next step.

VII. Standardization Operating Procedures Update

An updated Pursuit Agreement has been approved and signed.

VIII. Dispatch Users Group (DUG) Update

(No updates were given).

IX. Roundtable

Chief Dunning brought to attention for Officer Safety- the less admin work Officers do the more alert they can be.

Chief Hendzel asked for TTY numbers hoping to go to the 900 block to get out of DePere.

Chief Biederwieden brought to attention that they are very dissatisfied with Net Motion going back to modems.

Director Peltier attended a First Net meeting the week prior in Grand Chute dedicated to Public Safety. Next Gen 9-1-1 implementation was discussed.

Sheriff Gossage discussed how the bay is Brown County's jurisdiction and the waterway is Green Bay's jurisdiction.

X. Other Matters

No other matters at this time.

XI. Next Meeting

The next meeting will be held on October 26, 2016.

XII. Adjourn

A motion to adjourn was made by Chief VanBoxtel and seconded by Chief Dunning.

Unanimously approved. Meeting adjourned at 10:52 am.